

Minutes of the meeting of IQAC held on 6th August 2021
Time: 1:30 pm

Agenda

- 1) Evaluation of the orientation programmes
- 2) Discussion on the status of documentation
- 3) Discussion on Feedback from stakeholders

Discussion

The IQAC Coordinator welcomed the members and initiated an evaluation session on the series of induction and orientation programmes organised by IQAC. Mr. Renab Narayanan opened that the sessions especially for parents was very good as it helped to reduce the anxiety of parents regarding student's education through online medium. In general members remarked that the orientation sessions are really helpful.

The department coordinators for NAAC presented the status of documentation. IQAC informed that there will be a Document verification phase II in December.

A discussion on feedback from stakeholders was conducted and it was remarked that there is a need to get more employer feedback. Mr. Nimesh Soman delivered the vote of thanks.

| Members | Signature |
|-------------------------|-----------|
| 1) Ananthu Moday | |
| 2) Roshni Prashanth. | |
| 3) Rajasee V | |
| 4) Renee Narayanan P.T. | |
| 5) Navaneeth U | |
| 6) Krithika Madambath | |
| 7) Frankly Joseph | |
| 8) Saji Joseph | |
| 9) Regine Jagannath V | |
| 10) Maryisha P | |
| 11) Tinto Anil | |
| 12) Sudheesh T | |
| 13) Martin Bernady | |
| 14) Rahul KK | |
| 15) Nimesh S | |

Minutes of the Meeting

Date :- 1/10/21

Venue :- Audio Visual Room.

Time :- 2 pm.


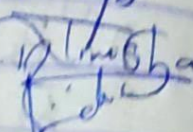




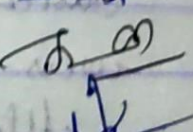
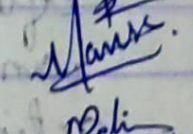
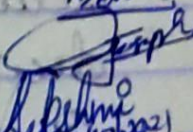
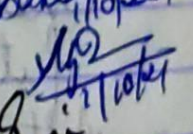

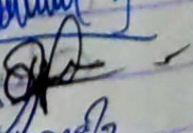
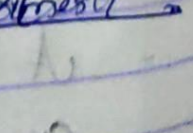
Agenda

- 1) Presentation of work status by department heads and department coordinators
- 2) Presentation of work done by Criteria Coordinators
- 3) Feedback on file verification
- 4) Clarification of doubts.
- 5) Working plan discussion.

Discussion

- Mrs. Rajasree welcomed the meeting. Presentations were done by the HOD's and links. A detailed discussion over the department files and documentation was done by the IQAC coordinator.
- After the presentations by the criteria coordinators an amalgamated study of the cross-sectional action procedure was initiated and it was decided that a focus on qualitative aspects should undoubtedly find a place in the future ventures.
- After the feedback session on file verification, the links and HOD's had a discussion with the IQAC coordinator regarding the areas of disputes and clarifications were sought for the same.
- A working plan was tentatively designed and approved by the members of the meeting.
- Mr. Lazar Maliakkal proposed vote of thanks.

- 1) Dr. S. Shiny George
- 2) LAZAR MALIKKAL
- 3) Martin Bernard
- 4) Sr Lanya M.D
- 5) Dr. Nisha C. Nair
- 6) Bindu P. Nambiar
- 7) Akhil Varghese
- 8) Amulka Mody
- 9) Shalini Aryan
- 10) Reneb Narayanan P.T
- 11) Rahul. K.K
- 12) Sudheesh T
- 13) Tinto Anil
- 14) Deepthi C. L
- 15) Frankly
- 16) Krithika Madambath
- 17) Manasa Merine Tom
- 18) Melvin Layan
- 19) Saji Joseph
- 20) Sreedakshmi
- 21) Sr Manju Thomas
- 22) Regina Jagannath V
- 23) Sr. Rani
- 24) Nithya K.
- 25) Rajasree V
- 26) Nuresh S.


 Anil
 Sr Lanya













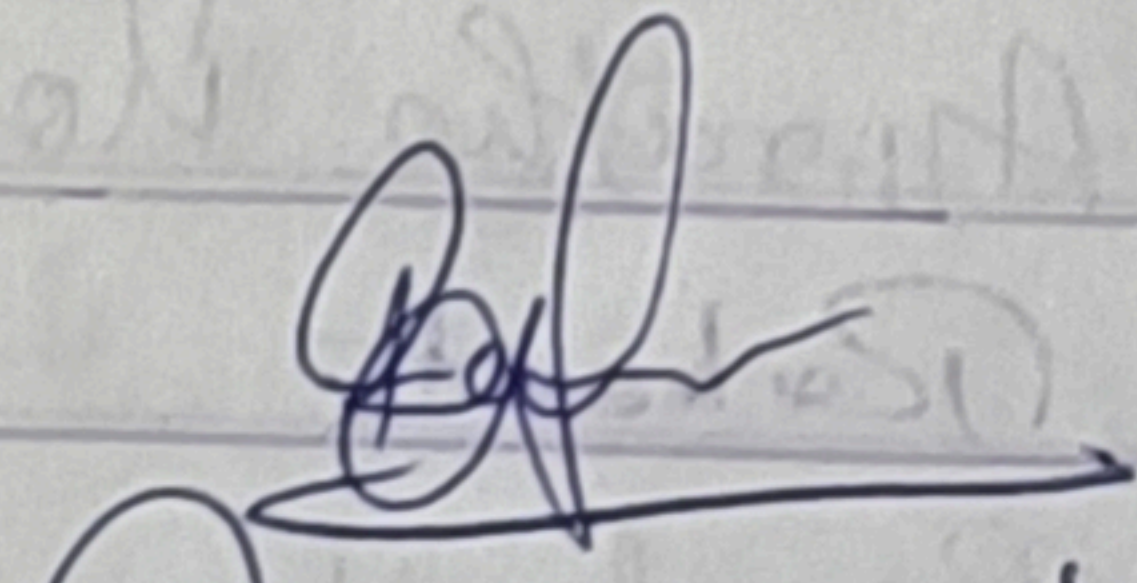
2/11/2021

A workshop on outcome Based, Education was organised for all the teaching staff of the college on 2nd November 2021.

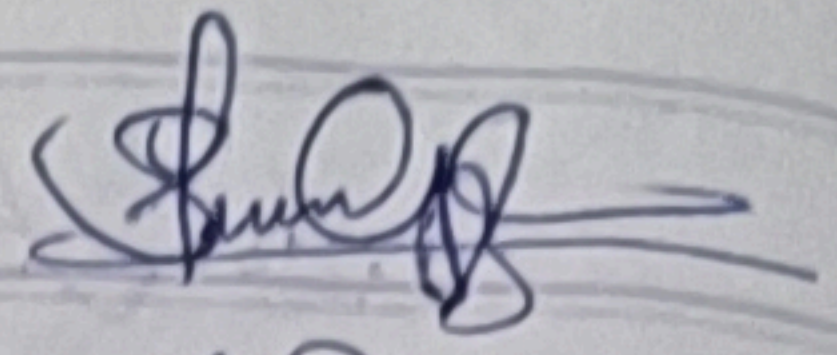
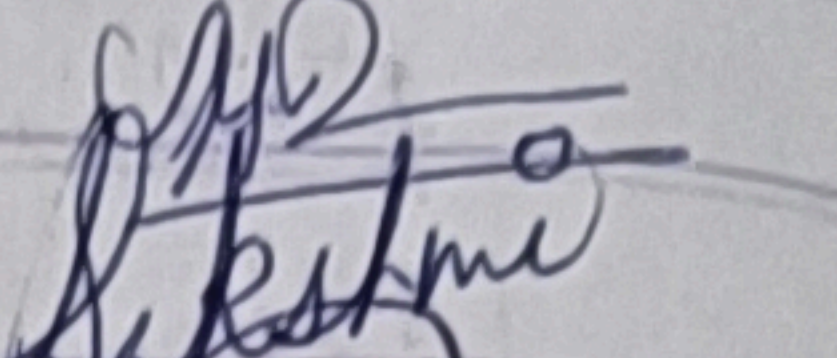
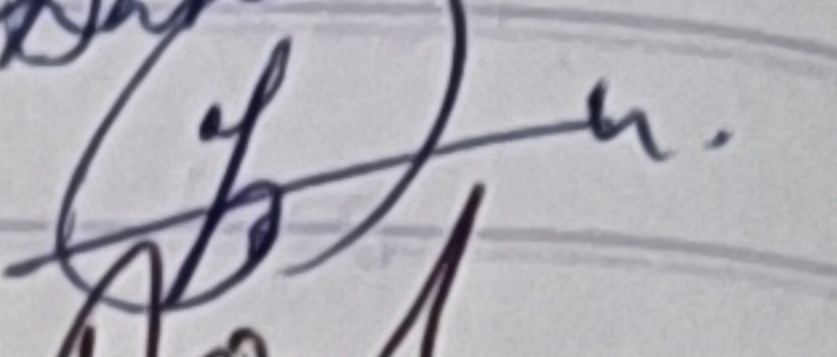
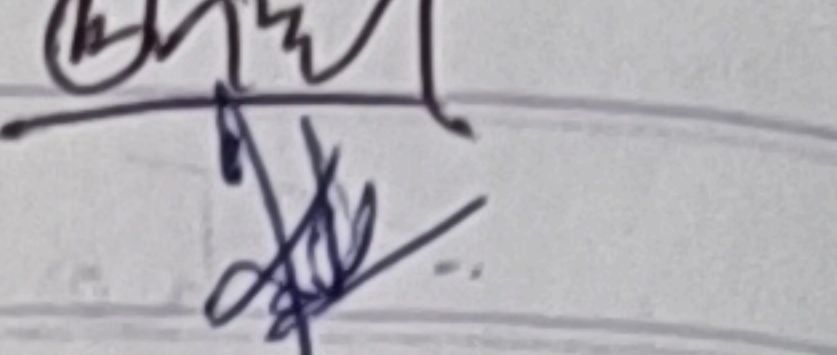
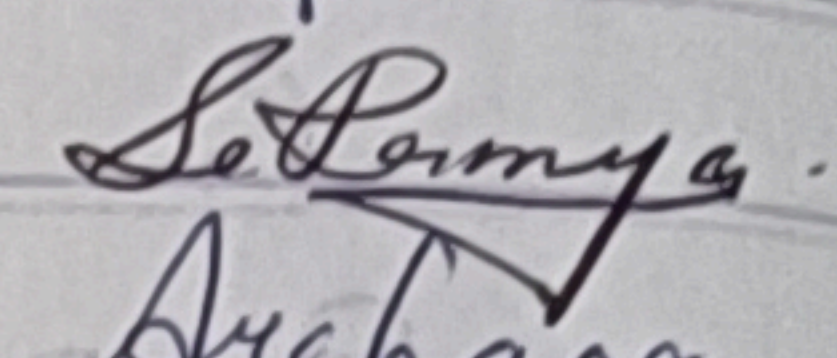
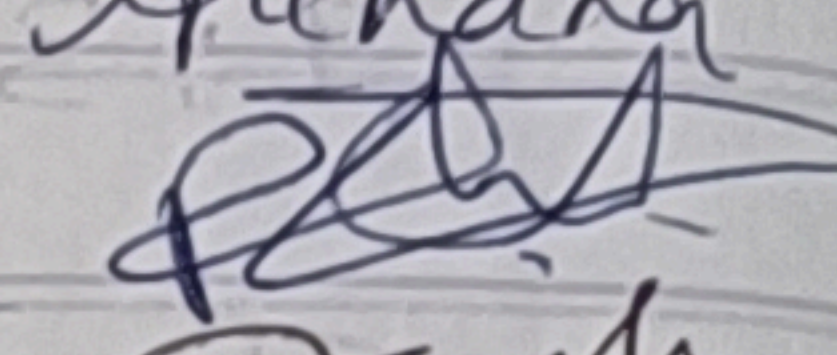
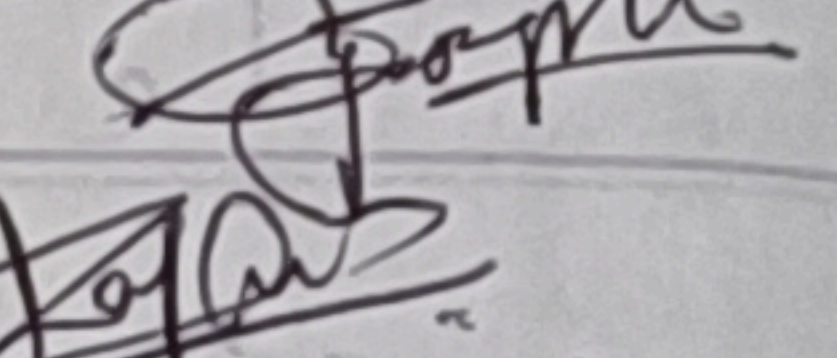
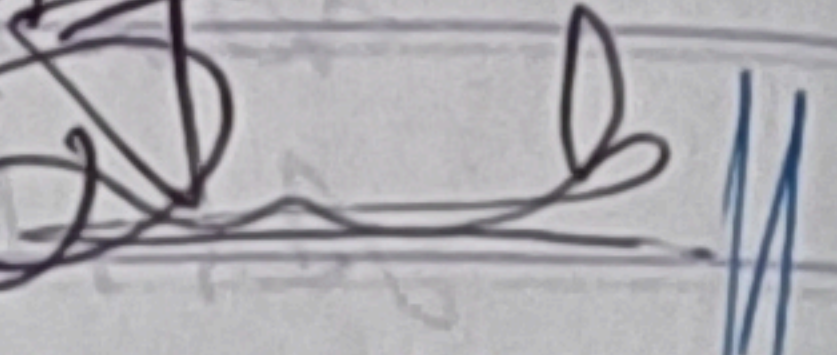
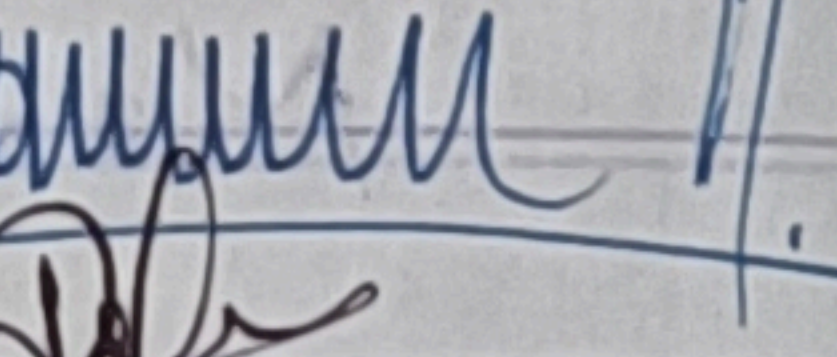
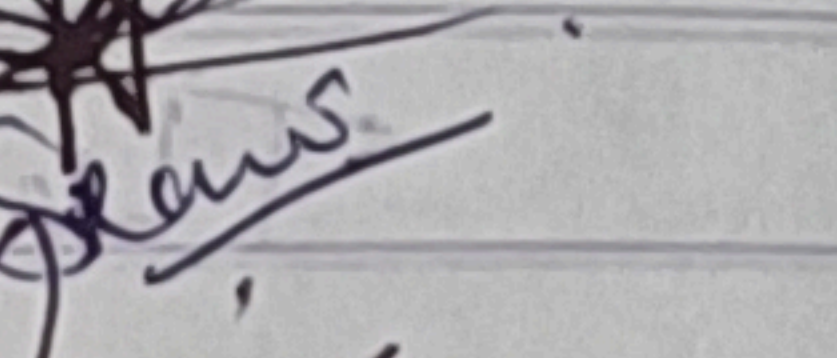
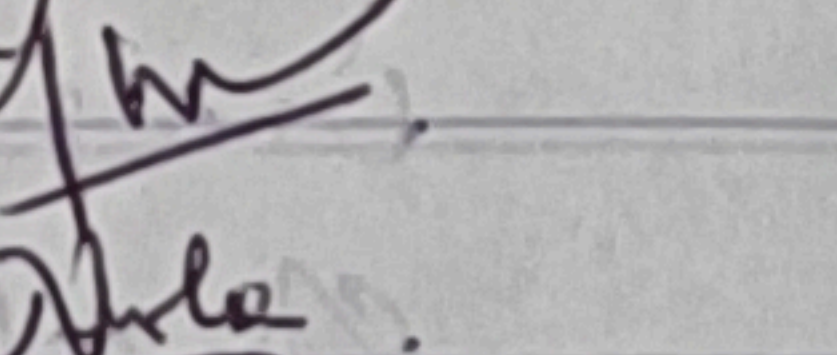
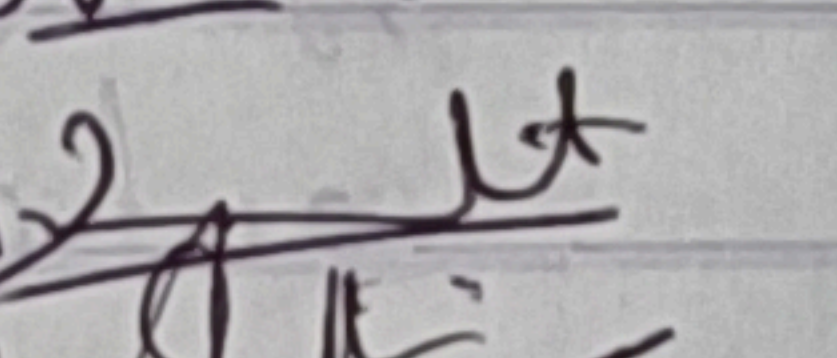
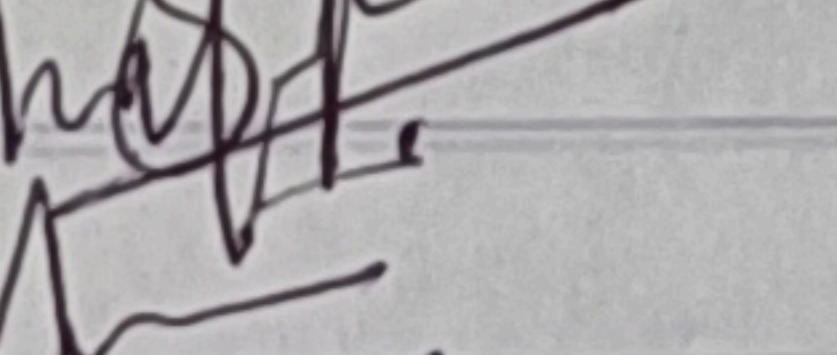
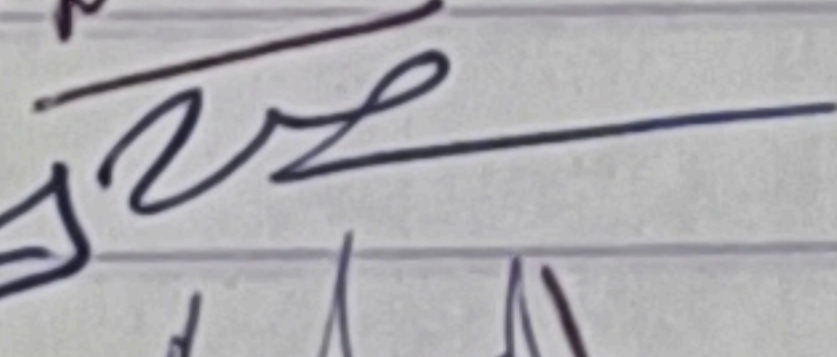
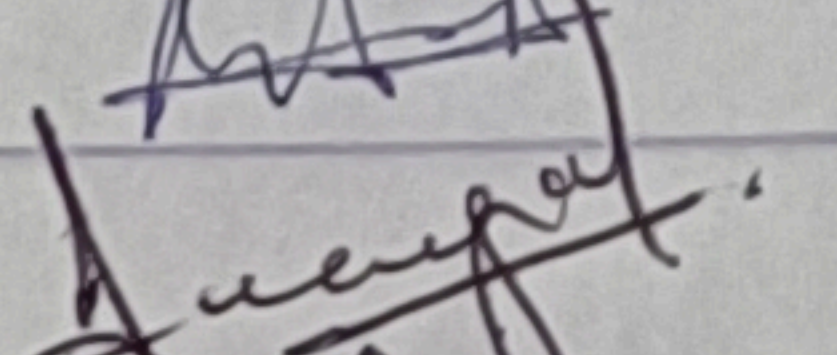
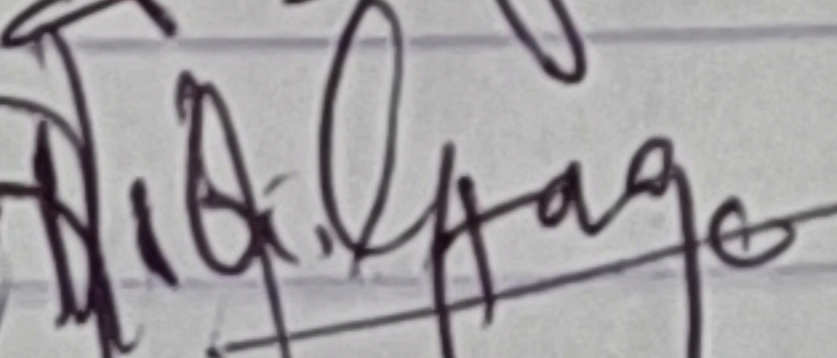
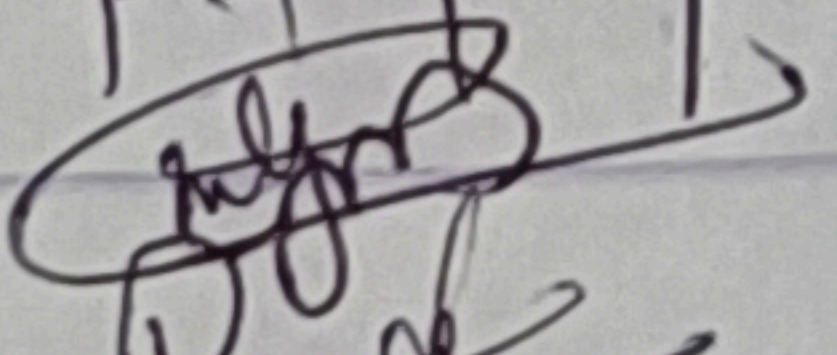
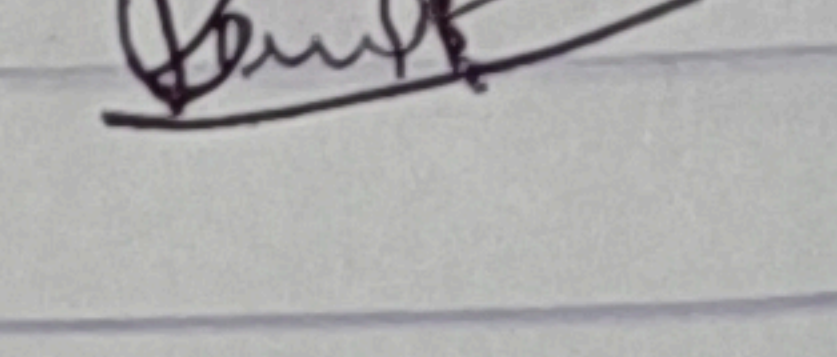
The programme was held at S. S. Vogel Memorial Hall from 9:30 am to 12:30 pm.

The resource person for the workshop is Mr. Roby Mathew, Asst. prof., St. Joseph's College, Moolamattam, Idukki.

The workshop discussed on the importance of planning & providing strategies which focuses on outcome based education.


Lajalee
IQAC coordinator

1. Dr. Sr. Shiny George
2. Sr. M. Danju Thomas
3. Sreelakshmi
4. LAZAR MALIAKKA
5. Martin Bernard
6. Kaitthike Madambath
7. Sr. Ramya. M.D
8. Archana Kamath. M
9. Rahul. K.K
10. Saji Joseph
11. Ragesh. K.M
12. Tundo Anil
13. N. Chulrajith
14. Rajasree. V
15. Sr. Rani
16. Regini Jaganath. V
17. Sr. Nisha Pappathan
18. Ambili. K.P
19. Hiral. Sampat
20. Anurathe Noddy
21. Robert
22. Renee Narayana P.T
23. Dewika Arangel
24. Robin George
25. RILJI N RASIV
26. Bindu P Nambiar






 Sr. Ramya
 Archana














Minutes of the meeting to verify the documentation of NAAC accreditation.

Date :- 4/12/2021.

Time :- 10 am to 3 pm.

Agenda:

1. Analysis of the functioning of the Action Plan.
2. Discussions on progressive, holistic development oriented programmes.
3. Updates and Status Study of the Committees.
4. Detailed analysis of reports by Mentors.

Discussions

Mrs. Rajasree the IQAC coordinator welcomed the meeting.

- A criteria wise detailed presentation was facilitated. Mr. Himseer Ali guided the meeting by giving instructions and suggestions on the prepared documents and gave directions to improvise the action plan to elaborate the extension of student oriented programmes.
- The HOD's, links and Criteria coordinators had a close knit discussion enabling the clarifications of doubts based on the study reports evolved from individual departments.
- The meeting invited the contribution from the mentors in activating add-on courses, Skill oriented programmes and student progressive initiatives.

After a productive discussion, the meeting was concluded by vote of thanks by Mr. Martin Bernard.

- | | |
|-------------------------|----------------------|
| 1) Ragesh. K.M | Signature |
| 2) G. Manji Thomas | Signature |
| 3) Tinto Anil | Signature |
| 4) Akhil Varghese | Asu |
| 5) Jose Mathew K | Joe |
| 6) Siji Joseph | Siji |
| 7) Shalini A.V | Shalini |
| 8) Rahul-ble | Rahul |
| 9) Vijeesh M | Vijeesh |
| 10) SR. NISHA PADPACHAN | Nisha |
| 11) RENAB NARAYANAN P.T | Renab |
| 12) Amrutha Mody | Amrutha |
| 13) Martin Bernard | Martin |
| 14) Dr. Nmsha C. Nair | Nmsha |
| 15) Sr. Ramya M.D | Sr Ramya |
| 16) Ambili K.P | Ambili |
| 17) Kithika MadamLath | Kithika |
| 18) Frankly | Frankly |
| 19) FR. ANTO N J | Fr Ant |
| 20) Anoop Inji | Anoop |
| 21) Limseet Ali P.A | Limseet |
| 22) Dr. Jay Joseph | Dr Jay |
| 23) Rajasee V | Rajasee |
| 24) Rosma Prasanth | Rosma |
| 25) Sr. Rani | Sr Rani |

Minutes of the meeting conducted to verify and discuss over the progress of documentation.

Date: June - 2022

Time:

Agenda

- * Evaluation report presentation on the Files from various departments.
- * Analysis on the implementation of activities and programmes developed during the last meeting.
- * Evaluating the percentage status of the total works covered by the Committees.
- * Quality evaluation of the programmes conducted and suggestions towards improvement.

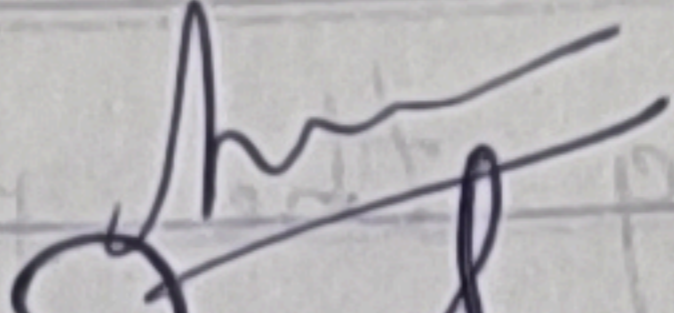
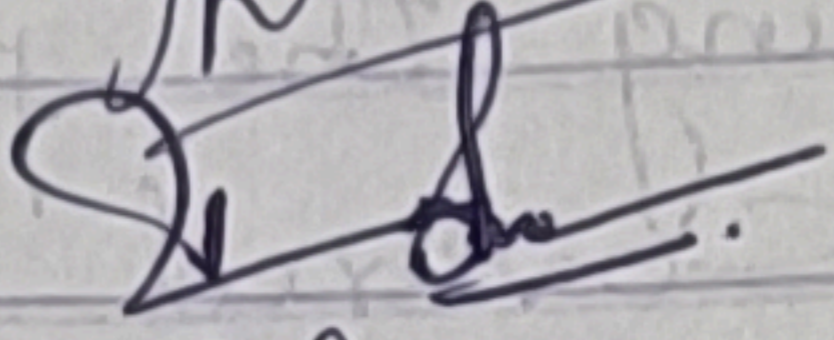

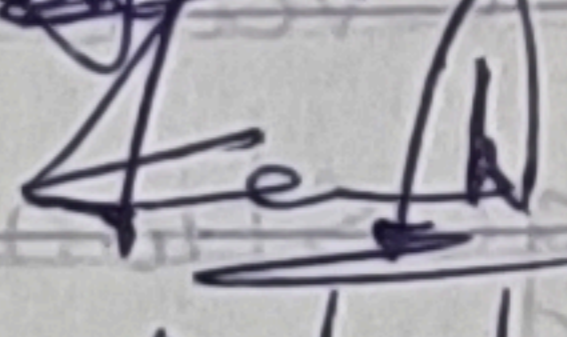
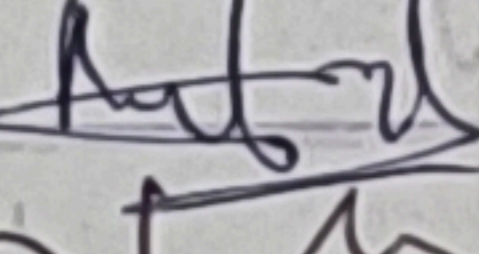
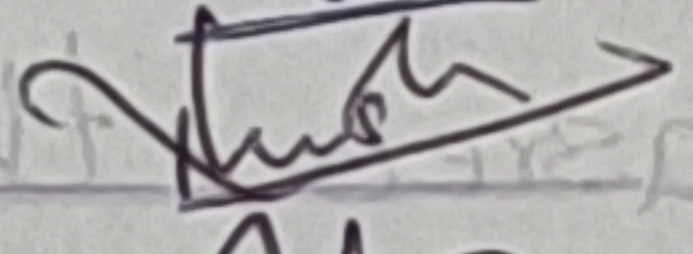

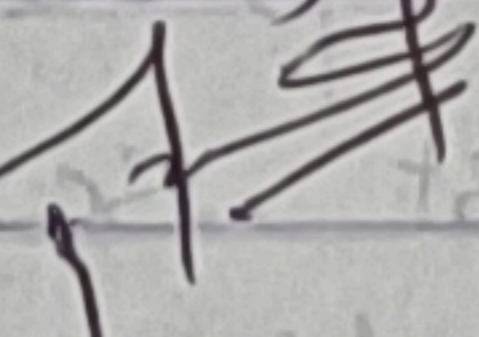
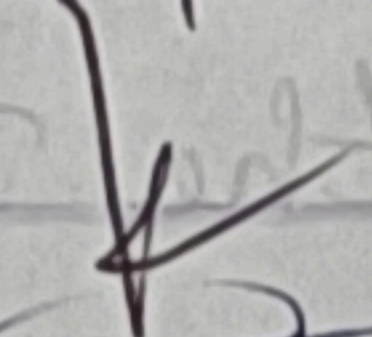
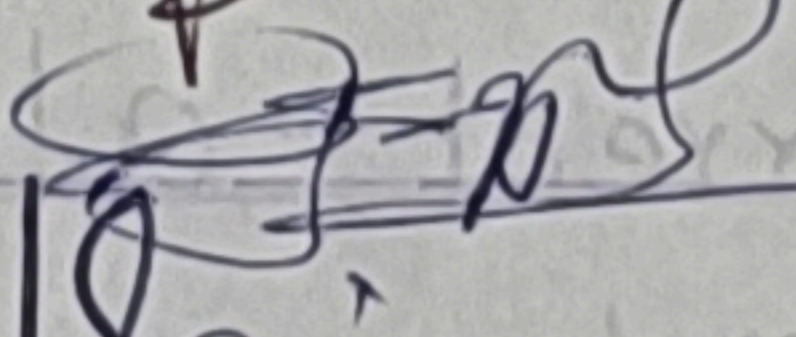

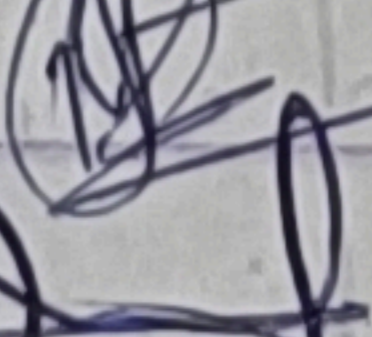

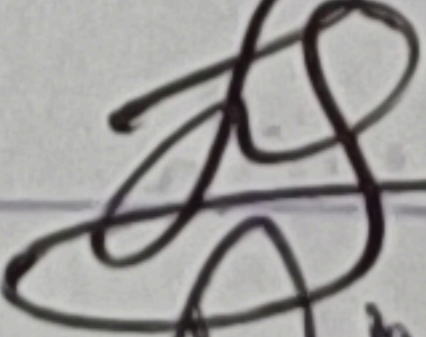
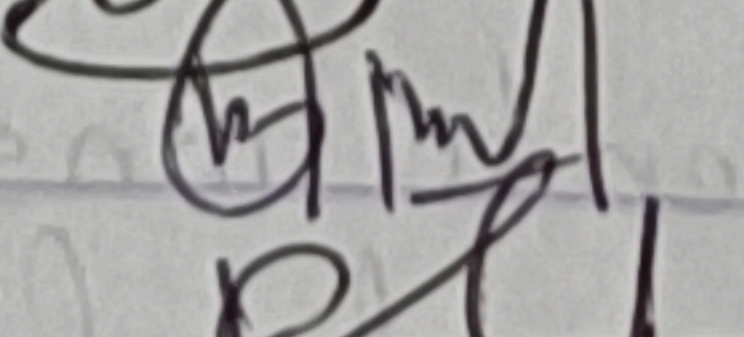
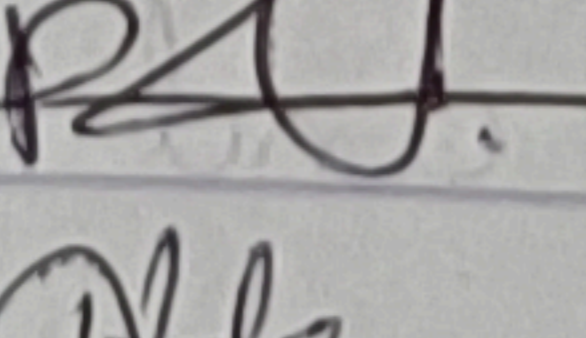
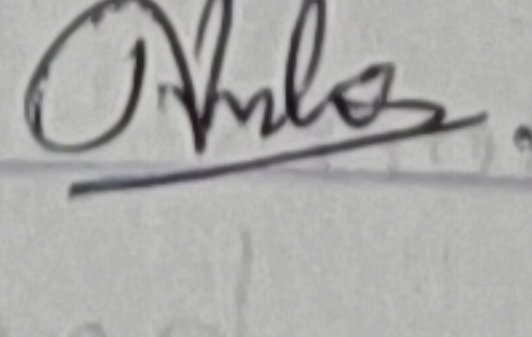
Ms. Rajasree, the IQAC Coordinator welcomed the members present to the meeting.

1. The post scrutiny responses were given to the Head of the Departments and links to make concurrent alterations in the documents referred with reference to the NAAC criteria and guidelines already discussed in the previous meetings.
2. A cumulative account of works completed were presented with reference to the respective criteria. The presentations were done by the Department heads and links.
3. Discussions on the programmes to be conducted and the basic questions to be addressed at the selection stage of each programme was enumerated by the IQAC coordinator and was duly discussed by the members of the meeting.
4. Members raised their doubts on various reports and documents, seeking aid in the correction

process recommended by the IQAC scrutinizing team and positively involved in building a system of progress with high transparency. The meeting came to an end after the discussion and Mrs. Jithin K. Thomas extended the vote of thanks.

Members

Signature

- | | |
|------------------------|---|
| 1) Ananthia Hoday |  |
| 2) Roshna Prashanth |  |
| 3) Rajasree V |  |
| 4. Sachin C V |  |
| 5. Resh Maryam P. T |  |
| 6 Dr. Nimisha C. Nair |  |
| 7 Malvaneethi |  |
| 8 Frankly Joseph |  |
| 9. Kishika Madambath |  |
| 10 Saji Joseph |  |
| 11. Regina Jaganath V |  |
| 12. Manjusha P |  |
| 13 Tinto Anil |  |
| 14 Sudheesh T |  |
| 15 Martin Bernard |  |
| 16 Rahul K B |  |
| 17 Sh. Nisha Pappachan |  |