

MINUTES OF THE MEETING OF IQAC

DATE : June 21st, 2019

TIME : 10.00 a.m.

VENUE : AUDIO VISUAL ROOM.

AGENDA

1. Criteria wise presentation by criteria co-ordinators
2. Core committee work plan.

DISCUSSIONS

The meeting was presided by IQAC co-ordinators Mrs. Rajsree. She welcomed all the members to the meeting.

* She invited the criteria co-ordinators to do the presentation criteria wise.

* I criteria incharge Mr. Jyish, II criteria Mr. Nimesh, III criteria Mr. Sachin, IV criteria Mr. Vijeesh, V Mrs. Deepthi, VI Mr. Lazar, VII Mr. Renab. presented their respective criterias.

General evaluation of criteria wise was done by Mrs. Rajsree and further instructions given to update the criterias.

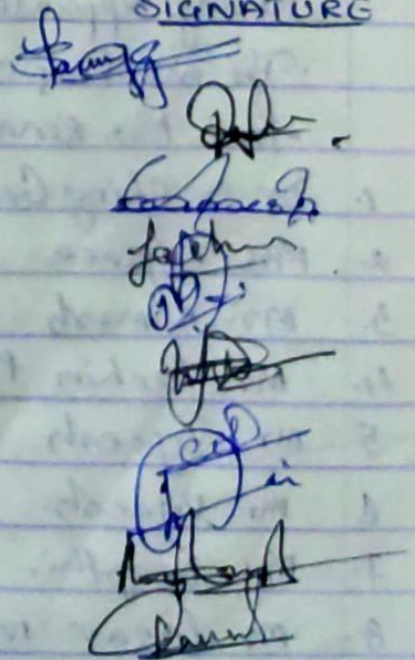
* core committee decided to take one month time to update the documentation process.

The meeting concluded with vote of thanks by Mr. Nimesh.

MEMBERS

1. Dr. S. Shiny George.
2. Mrs. Rajsree . V
3. Mr. Nimesh.
4. Mr. Sachin P
5. Mr. Jyesh
6. Mr. Vijeesh.
7. Mrs. Deepthi
8. Mr. Lazar.
9. Mr. Renab.

SIGNATURE



MINUTES OF THE MEETING OF IQAC

DATE : July 30th 2019

TIME : 10.30 a.m.

VENUE : Audio visual Room.

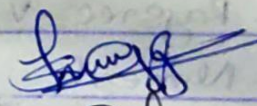
AGENDA :

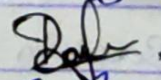
1. Qualitative Data updation
2. Files details to be maintained by the Department
3. Details ^{to be} given to the Department.

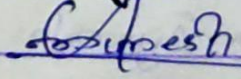
Meeting was presided by Mrs. Rajnee by welcoming all the members to the meeting.

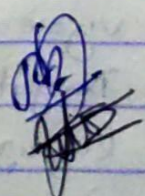
- * There was a presentation done by 'IQAC' co-ordinator with respect to the Qualitative Data of all the criterias and the Excel sheet which will be provided for the updation.
 - * Mrs. Rajnee in detail explained the criteria wise file details which has to be maintained in the Department supporting the claim which we are doing.
 - * Details of the files to be maintained with supporting documents and how to update the Excel sheet provided.
 - * Mr. Jijesh would be handing over the 1 criteria to the newly appointed HOD of Social work department - Mrs. Bindu.
- The meeting concluded at 1.00 pm with vote of thanks from Mr. Renab Narayanan.

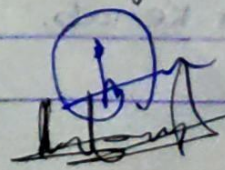
1. Dr. Sr. Shiny George.
2. Mrs. Rajnee
3. Mr. Nimesh
4. Mr. Sachin P
5. Mr. Jijesh
6. Mr. Vijesh
7. Mrs. Deepthi.
8. Mr. Lazar M.
9. Mr. Renab Narayanan
10. Mrs. Bindu P.











MINUTES OF THE MEETING OF IQAC

DATE : 28th August, 2019.

VENUE : Audio visual. Room.

TIME : 10.00 a.m.

AGENDA

1. VERIFICATION OF FILES, DEPARTMENT WISE.

DISCUSSIONS

The meeting was called for giving the date schedule for the verification of files Dept wise. IQAC co-ordinator conveyed the dates to the criteria incharges and the respective HOD's.

- | | | |
|----|------------------------------------|----------|
| 1. | 18/09/2019 - Commerce & Management | 10.00 am |
| | English Dept | 02.00 pm |
| 2. | 19/09/2019 - Economics Dept | 10.00 am |
| | Fashion Dept | 02.00 pm |
| 3. | 20/09/2019 - Hotel management | 10.00 am |
| | Social work. | 02.00 pm |

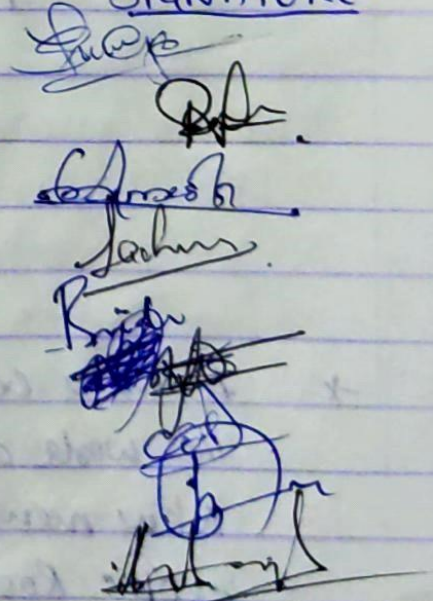
* Further clarifications of all concerned Quere was put forward and clarified.

The meeting was concluded at 11.30 am. with vote of thanks by Mr. Nimesh.

MEMBERS

1. Dr. Sr. Shiny George.
2. Mrs. Ragsree . V
3. Mr. Nimesh . S
4. Mr. Sachin P.
5. Mrs. Bindu . P.
6. Mr. Ujeesh
7. Mrs. Deepthi
8. Mr. Lazar . M.
9. Mr. Renab . N.

SIGNATURE



DEPT MINUTES OF MEETING OF IQACDATE : 21st October, 2019

VENUE : Audio-visual Room.

TIME : 10.00 am

AGENDA

1. Date & schedule for Online student Survey
2. Formation of new core committee
3. Induction of SR. Remya (Economics) Department to replace ^{Mr. Jakes} ~~Mr. Jakes~~

* Mrs. Kysree welcomed all the staff members to the meeting and presided over the meeting.

* IQAC co-ordinator put forward the Date schedule for taking the online Survey of students.

14.11.2019

- BA 1 year English

HM 1 year & msw 1 year

FD 1 year

FD 1 year & M.Sc

15.11.2019

1 B.com F

1 B.com CA

1 BBA

1 BA Economics

1 HM

1 M.com & M.B.E

18.11.2019

1 B.com F

1 B.com CA

1 BBA

1 BA Economics

19.11.2019

1 BA Eng.

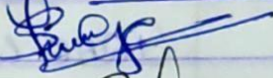
* A new core committee was formed to further speed up the work and execute the Naac work on a faster track. New members included are as following
Mrs. Roshna, Mr. Raveendran, Sr. Ravi, Mrs. Manjusha
Mr. Alwin

It was decided to include So Ranga from Economic Department

MEMBERS


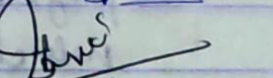

1. Dr. S. Shiny George.
2. Mrs. Rajasree.
3. Mr. Nimesh.
4. Mr. Sachin.
5. Mrs. Pinder.
6. Mr. Ujeesh.
7. Mrs. Deepthi.
8. Mr. Lazar. M.
9. Mr. Renab. N.
10. Mrs. Roshna.
11. Mr. Raveendran.
12. So. Rani.
13. Mrs. Manjusha.
14. Mr. Alwin.

SIGNATURE











MINUTES OF MEETING OF IQACDATE : 23rd January 2020

VENUE : AUDIO VISUAL ROOM

Time : 10.00 am.

AGENDA : 1. Devagiri college MOU & Programme "PARAMARSH"

IQAC co-ordinator welcomed the gathering at the core committee. The meeting was specially called for disclosing the details of MOU.

- * Dr. Sr. Shiny George Presented the MOU which was signed by Devagiri St Joseph's college and our institution in the month of Sept 2019. The MOU states that St Joseph's college will be mentor college & our college as mentee college.
- * IQAC coordinator informed the gathering about the schedule of programme; the name of the programme is Paramarsh which will be faculty orientation on NAAC & its relevance in Quality enhancement. The Resource person Mr. Limseer Ali PA (Asst Prof MES PONANI COLLEGE) Dr. Jose John Principal St Joseph, Dr. Sibichan as Ambassador Accreditation Fr. Anto Director IQAC St. Joseph college.

1. Dr. Shiny George.

2. Mrs. Rajane

3. Ms. Nimesh.

4. Mr. Sachin

5. Mrs. Bindu

6. Mr. Ujeesh

7. Mr. Leger. M.

8. Mrs. Deepthi

9. Mr. Renab

10. Mrs. Roshna

11. Mr. Ravendran

12. Sr. Rani

13. Mrs. Marybeth

14. Mr. Alwin.

Shiny
Marybeth
Alwin