

# Holy Cross Institute of Management and Technology

## Anti-Sexual Harassment Cell

### Meeting Minutes

2017-18






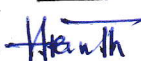
Anti-Sexual harassment cell met on 17th July 2017. Dr. Sr. Shiny George, the Principal welcomed the members.

#### Discussions and decisions

- All the members discussed on making posters of 'Anti-Sexual Harassment Cell' specifying guidelines of the cell and display them on the college premises.
- It was also decided to set up a complaint drop box in the college premises.
- The committee noted that no complaint of sexual harassment has been received from any girl student.

The meeting was concluded by vote of thanks by Ms.Roshna Prasanth

#### Members Present

Dr. Sr. Shiny George	: Presiding officer	
Ms. Deepa C	: Staff representative	
Ms. Roshna Prasanth	: Staff representative	
Adv. Shivalatha	: Legal advisor	
Ms. Bibi Das	: Student Representative	
Ms. Henna Thabassum	: Student Representative	



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2018-19

A meeting of Anti-Sexual Harassment cell was conducted in the mini auditorium on 17th July 2018. The committee unanimously resolved to do the following.

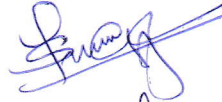
- Issue a notification to all the teaching and non-teaching staff to be alert to keep check on the incidents of sexual harassment of girl students in the college campus.
- The members discussed various news regarding sexual harassment published in the newspapers and decided to prevent such events in the college campus through an awareness campaign anti-sexual harassment
- Increase collaboration among teachers, students and parents for the safety of the girl students.
- To organize gender sensitization awareness programme

Ms. Roshna Prasanth, Staff representative delivered a vote of thanks and the meeting was concluded.

#### Members Present

Dr. Sr. Shiny George

: Presiding officer



Ms. Rajasree

: Staff representative



Ms. Roshna Prasanth

: Staff representative



Adv. Shivalatha

: Legal advisor



Ms. Pratheesha Nair.T

: Student Representative



Ms. Pooja Jayan Menon

: Student Representative



# Holy Cross Institute of Management and Technology

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### Meeting Minutes







2019-20

Anti-Sexual Harassment committee met on 11th June 2019. The committee decided to deal with cases of discrimination and sexual harassment in a time bound manner, aiming at ensuring support services to the victimized.

- The members discussed organizing a self-reliance campaign for girl students to build confidence among them.
- It was decided to display posters provided by the state commission of women on the walls of the college building to increase awareness about rules and regulations regarding sexual harassment.
- Assures all the complaints of the students, teaching and non-teaching staff are treated with dignity and respect and the complaints should be maintained confidential.
- The complainant will have to submit a written and signed complaint addressed to the Presiding officer of the Cell.

Ms. Roshna Prasanth, Staff representative, accorded vote of thanks and the meeting was concluded.

#### Members present

Dr.Sr.Shiny George	: Presiding officer	
Ms. Rajasree	: Staff representative	
Ms. Roshna Prasanth	: Staff representative	
Adv. Shivalatha	: Legal advisor	
Ms. Reshma Vijayakrishnan	: Student Representative	
Ms. Veneshya V	: Student Representative	



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2020-21

In the academic year 2020-21 the first meeting of the Anti-sexual harassment cell meeting was conducted online on 18th June 2020.

- Anti-Sexual Harassment Committees actively operates in the college to create a secure physical and social environment to the staff and students.
- In the beginning of the Academic Year 2020-21 an induction ceremony was conducted online wherein students were sensitized by the Principal about the security and safety measures adopted by the college for them.
- The cell will provided awareness sessions about sexual abuse in online classes with the help of teachers.

The meeting was concluded with vote of thanks by Ms. Roshna Prasanth.

#### Members present

Dr. Sr. Shiny George

: Presiding officer



Ms. Rajasree

: Staff representative

Ms. Roshna Prasanth

: Staff representative



Adv. Smitha Dharmaraj

: legal advisor



Ms. Anjali M P

: Student Representative



Ms. Mubasheera K P

: Student Representative



**Anti-Sexual Harassment Cell**  
**Meeting Minutes**  
**2021-22**

The anti-sexual harassment committee met on 5th July 2021 in the mini auditorium.

- Upsurge collaboration among teachers, students and parents for the safety of the girl students.
- To organize gender sensitization awareness programme
- Issue a notification to all the teaching and non-teaching staff to be alert to keep check on the incidents of sexual harassment of girl students in the college campus.
- The members discussed various news regarding sexual harassment published in the newspapers and decided to prevent such events in the college campus through an awareness campaign anti-sexual harassment

Dr. Sr. Shiny George

: Presiding officer

Ms. Rajasree

: Staff representative

Ms. Roshna Prasanth

: Staff representative

Adv. Smitha Dharmaraj

: legal advisor

Anjali M P

: Student Representative

Mubasheera K P

: Student Representative








**Anti-Sexual Harassment Cell  
Meeting Minutes  
2022-23**

The anti-sexual harassment committee met on 20th June 2022 in the mini auditorium.

- The annual report of the Anti-sexual harassment cell of the academic year 2021-22 was presented.
- The Anti-sexual harassment cell was reconstituted for the academic year 2022-23
- The members were given orientation about their duties and responsibilities
- The members decided to ensure effective functioning of the cell and as an initial step decided to spread awareness among the teaching and non-teaching staff to be alert to keep check on the incidents of sexual harassment of girl students in the college campus.

**Members Present**

Dr.Sr.Shiny George	: Presiding officer	
Adv. Smitha Dharmaraj	: Legal Advisor	
Ms. Rajasree V	: Staff representative	
Ms. Roshna Prasanth	: Staff representative	
Ms. Ziba Fathima A M	: Student Representative	
Ms. Juliya Johny	: Student Representative	